KENYA SCHOOL OF GOVERNMENT

Sustainable Development Goals Training Programme

TRAINING CURRICULUM

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Vision

Excellence in Public Service Capacity Development

Mission

To build capacity of the Public Service by developing core, managerial and leadership competencies for quality public service

Core Values

Responsiveness
Creativity and Innovation
Integrity
Commitment
Excellence
Inclusivity

TABLE OF CONTENT

ADP   Annual Development Plan

SDGs   Sustainable Development Goals

M&E   Monitoring and Evaluation

CIDP   County Integrated Development Plan

GOK   Government of Kenya

NGOs   Non-Governmental Organizations

UNDP   United Nations Development Programme

UN   United Nations

1.0 PROGRAM INTRODUCTION

At the dawn of the twenty-first century, international development was coalesced around the frameworks of Millennium Development Goals (MDGs). The MDGs were a set of ambitious goals and national targets put forward and ratified by the United Nations General Assembly in 2000 to be achieved on or before 2015. As the 2015 target date for the MDGs drew closer, world leaders embarked on discussions concerning a successive global development framework. The conversation related to the visionary outcomes of the global conferences of the 1990s that had already informed the MDGs, the Rio Earth Summit held in 1992, the Millennium Summit and the MDGs of 2000, the 2005 World Summit, the 2010 MDG Summit, and the Rio +20 Conference held in June 2012. The latter culminated in the adoption of the outcome document of the United Nations Conference on Sustainable Development captioned *'The Future We Want'*. These are the cornerstones of where we are today; the Post-2015 Development Agenda and the Sustainable Development Goals (SDGs).

Unlike the MDGs, the formulation of the Post-2015 Development Agenda, including the SDGs was global, national, regional, local and country-specific. The process was highly participatory and involved a variety of actors from government, civil society and private sector. This resulted to 17 SDGs and 169 targets categorized into five essential goals: **people prosperity, planet, peace and partnership.**

1.1   RATIONALE OF THE PROGRAM

For the SDGs to be successfully implemented in Kenya, the goals will have to be fully integrated in both national and county development strategies/plans. The national government through Vision 2030 and the Medium Term Plans (MTP) will integrate the SDGs in development planning. The counties, through their respective County Integrated Development Plans (CIDPs) must ensure that development gains are achieved and that all people equally benefit from these gains. Mainstreaming the relevant SDG targets in the MTP and CIDPs implies that national and county governments will be at the forefront of planning and budgeting for and reporting on the global development agenda.

The Kenya School of Government in collaboration with the National Treasury and Planning, State Department for Planning have developed this training program to support capacity building for technical officers at national and county levels to be able to mainstream the SDGs in their

development plans. The training acknowledges the necessity to strengthen implementation of SDGs and enhance the monitoring, evaluation and reporting framework through the agreed matrix.

1.2   PROGRAM AIM, OBJECTIVES AND LEARNING OUTCOMES

1.2.1 Program Aim
This Program aims at strengthening capacities of national and county governments to mainstream SDGs in their program planning, budgeting, implementation, and monitoring, evaluation and reporting.

1.2.2 Program Objectives
By the end of this Program, participants should be able to:

a) Describe the focus of SDGs in relation to their targets and indicators;
b) Contextualize SDGs to the Country's national development agenda, the MTPs and at county level, CIDPs;
c) Examine stakeholder engagement approaches to mainstream SDGs in national and county governments' development agenda;
d) Explain the relationship between planning and budgeting to SDGs
e) Discuss a structure for monitoring, evaluation and reporting progress on SDGs.
f) Develop approaches for documentation and dissemination of good practices in SDG implementation

1.2.3 Learning Outcomes

This Program is designed to enhance the capacity of the participants to:

a) Mainstream the SDG's in the Country's development goals.
b) Engage stakeholders in mainstreaming SDGs in programs at national and county level;
c) Develop result based management approaches to ensure accountability in SDGs implementation.
d) Provide adequate and timely reports on SDGs

1.3   TRAINING METHODOLOGY

This programme will be delivered through lectures; power point presentations; brainstorming; group discussions and exercises; experience sharing; case studies; question and answer (Q & A), and panel discussions.

1.4   PROGRAM EVALUATION AND CERTIFICATION

1.4.1 Program Evaluation

The program evaluation will be based on the procedures outlined in the KSG Learning and Development Procedures Manual and guidelines provided by collaborating institutions where applicable. A pre-training evaluation will be conducted to determine the entry behavior and ensure that the learning meets individual needs and organizational requirements. This information will also provide baseline indicators to measure learning progress and assess the prevailing performance gaps.

Continuous evaluation will be carried out at various levels using the following approaches; competency based assessment at individual and group level; continuous facilitator and participant evaluation; action planning and end-of-training evaluation of content, delivery methods and the learning environment.

1.4.2 Program Certification

A certificate will be awarded to participants who will have fulfilled program requirements including the attainment of at least 80% attendance.

1.5   ENROLMENT

1.5.1   Prospective Participants
This Program targets officers involved in planning, implementation, monitoring and evaluation of development programmes in all levels of government and other development agencies.

1.5.2   Eligibility for Admission
The Program is open to all government agencies and development practitioners.

1.5.3   Duration of the Program
The duration of this Program is five (5) training days.

1.6   STRUCTURE OF THE PROGRAM

The Program is divided into twelve units:

MODULE	UNIT	UNIT NAME	DURATION (HOURS)
		Registration	2
Module 1:	Unit 1	Contemporary Development Strategies	2

	Unit 2	Transition from MDGS to SDGs	2
	Unit 3	Implementation Framework for SDGs	2
Module 2	Unit 1	People (Fulfilling Lives)	2
	Unit 2	Prosperity (Prosperous Lives)	2
	Unit 3	Planet (Protecting the Planet)	2
	Unit 4	Peace (Peace, Justice and Strong Institutions)	2
	Unit 5	Partnerships (Partnership for Goals)	2
Module 3	Unit 1	Concepts of Monitoring, Evaluation and Reporting	2
	Unit 2	Indicators, Baselines and Targets	2
	Unit 3	Data collection and Analysis on SDG Output and Outcome Indictors	2
	Unit 4	Reporting and Dissemination	2
		Action Planning and closing	4
		TOTAL HOURS	30

1.7   GUIDING PRINCIPLES FOR IMPLEMENTATION

The following principles will guide the implementation of this curriculum:
   a) Evidence based
   b) Focus on SDG outcomes
   c) Team focus
   d) Data disaggregation
   e) Relevant to local context
   f) Relevance to trainee environment
   g) Leave no one behind

2.0 MODULE 1: APPROACH TO SUSTAINABLE DEVELOPMENT

2.1   Module Aim

The aim of this module is to introduce participants to the historical background of the country's development and the journey towards sustainable development. It examines previous development strategies, national development framework and its linkage to sustainable development goals.

2.2   Module Objectives

By the end of this unit, participants should be able to:

a) Explain the Contemporary Development Planning Framework
b) Discuss the lessons learnt under MDGs;
c) Explain the institutional linkages for SDGs and other planning frameworks

2.3   Unit One: Contemporary Development Strategies

2.3.1   Unit Description

This unit covers national development goals, national development framework, international commitments to development and case for sustainable development.

2.3.2 Unit Objectives

By the end of this unit, the participants should be able to:
a) Identify the National/County development goals;
b) Describe the National/County development framework;
c) Evaluate International Commitments to Development; and
d) Discuss Case for Sustainable Development.

2.3.3 Unit Content

a) National/County Development Goals
b) National/County Development Framework
c) International Commitments to Development
d) Case for Sustainable Development

2.4   Unit Two: Transition from MDGs to SDGs

2.4.1   Unit Description

This unit covers lessons learned from MDGs, dimensions of Sustainable Development, roadmap to SDGs and case for mainstreaming SDGs in development frameworks.

2.4.2 Unit Objectives

By the end of this unit, the participants should be able to:

a) Explain lessons learnt from the MDGs era;

b) Describe the dimensions of sustainable development;

c) Examine the Roadmap to SDGs

d) Discuss strategies to mainstream SDGs in development frameworks.

2.4.3 Unit Content

a) Lessons learned from MDGs

b) Dimensions of Sustainable Development

c) Roadmap to SDGs

d) Case for Mainstreaming SDGs in Development Frameworks.

2.5 Unit Three: Implementation Framework for SDGs

2.5.1 Unit Description

This unit covers the role of coordinating ministry and implementing agencies, resource mobilization, role of development partners and capacity building for implementation.

2.5.3 Unit Objectives

By the end of this unit, participants should be able to:

a) Explain the SDGs implementation institutional framework;

b) Describe the process of designing programmes;

c) Examine alternative and innovative financing mechanisms;

d) Discuss the linkage between policies, plans and budgets.

2.5.4 Unit Content

a) SDGs Institutional Framework
b) Designing of development programmes and projects
c) Alternative and innovative financing mechanisms
d) Integrated Approach to Policy, Planning and Budgeting

3.0　MODULE 2: SUSTAINABLE DEVELOPMENT GOALS

3.1　Module Aim

This module aims to equip participants with requisite knowledge and skills that enable them to mainstream SDGs in planning and implementation frameworks.

3.2　Module Objectives

By the end of this unit, participants should be able to:

  d) Explain the 17 SDGs
  e) Identify focus areas and targets under each SDG Thematic Areas - 5Ps
  f) Discuss interventions addressing each thematic area;
  g) Explain the linkage between SDGs and other planning frameworks

3.3　Unit 1: People (Fulfilling Lives)

3.3.1　Unit Description

This unit introduces participants to the need for ending poverty and hunger, in all their forms and dimensions to fulfill their potential in dignity and equality.

3.3.2　Unit Objectives

By the end of this unit, the participant should be able to:

  a) Describe the components of the **'People'** thematic area
  b) Examine the targets under this thematic area
  c) Evaluate the status of this thematic area
  d) Outline interventions put in place to support the thematic area.

3.3.3　Unit Content

  a) Components of the People Thematic Area
  b) Targets for the Thematic Area
  c) Status Report on the Thematic Area
  d) Interventions in place to support the Thematic Area

3.4   Unit 2: Prosperity (Prosperous Lives)

3.4.1   Unit Description

This unit introduces participants to the need for ensuring that all human beings enjoy prosperous and fulfilling lives and that economic, social and technological progress occurs in harmony with nature.

3.4.2   Unit Objectives

By the end of this unit, the participants should be able to:

a) Describe the components of the **'Prosperity'** thematic area
b) Examine the targets under this thematic area
c) Evaluate the status of this thematic area
d) Outline interventions put in place to support the thematic area.

3.4.3   Unit Content

a) Components of the Prosperity Thematic Area
b) Targets for the Thematic Area
c) Status Report on the Thematic Area
d) Interventions in place to support the Thematic Area

3.5   Unit 3: Planet (Protecting the Planet)

3.5.1   Unit Description

This unit introduces participants to the need for protecting the planet from degradation, through sustainable consumption and production, sustainably managing natural resources and taking urgent action on climate change to support the needs of the present and future generations.

3.5.2   Unit Objectives

By the end of this topic, the participant should be able to:

a) Describe the components of the **'Planet'** thematic area
b) Examine the targets under this thematic area
c) Evaluate the status of this thematic area
d) Outline interventions put in place to support the thematic area.

3.5.3   Unit Content

a) Components of the **'Planet'** Thematic Area
b) Targets for the Thematic Area
c) Status Report on the Thematic Area
d) Interventions in place to support the Thematic Area

3.6   Unit 4: Peace (Peace, Justice and Strong Institutions)

3.6.1   Unit Description

This unit introduces participants to the importance of fostering peaceful, just and inclusive coexistence among societies for sustainable development.

3.6.2   Unit Objectives

By the end of this topic, the participant should be able to:

a) Describe the components of the **'Peace'** thematic area
b) Examine the targets under this thematic area
c) Evaluate the status of this thematic area
d) Outline interventions put in place to support the thematic area.

3.6.3   Unit Content

a) Components of the **Peace** Thematic Area
b) Targets for the Thematic Area
c) Status Report on the Thematic Area
d) Interventions in place to support the Thematic Area

3.7   Unit 5: Partnerships (Partnership for the Goals)

3.7.1   Unit Description

This unit introduces participants to the tenets of partnership based on the spirit of strengthened global solidarity, focused on the needs of the poorest and most vulnerable and with the participation of all countries, all stakeholders and all people.

3.7.2   Unit Objectives

By the end of this topic, the participant should be able to:

a) Describe the components of the **'Partnerships'** thematic area
b) Examine the targets under this thematic area
c) Evaluate the status of this thematic area
d) Outline interventions put in place to support the thematic area
e) Illustrate the linkages with other Thematic Areas

3.7.3   Unit Content

a) Components of the 'Partnerships' Thematic Area
b) Targets for the Thematic Area
c) Status Report on the Thematic Area
d) Interventions in place to support the Thematic Area
e) Linkages with other Thematic Areas

4.0   MODULE 3: MONITORING, EVALUATION AND REPORTING OF SDGS

4.1   Module Aim

This module aims to equip participants with requisite knowledge and skills to track implementation of SDGs and to prepare progress reports in line with the UN and national guidelines.

4.2   Module Objectives

By the end of this unit, the participant should be able to:
a) Discuss the concepts of M&E;
b) Identify indicators, baselines and targets;
c) Apply Data collection tools and methods;
d) Generate SDG Reports.

4.3   Unit 1: Concepts of Monitoring, Evaluation and Reporting

4.3.1   Unit Description

This unit introduces participants to the concepts and practice of monitoring and evaluation and their application to the context of Sustainable Development Goals.

4.3.2   Unit Objectives

By the end of this unit, the participant should be able to:

a) Discuss the process of monitoring;
b) Discuss evaluation; and
c) Explain the principles of SDG reporting.

4.3.3   Unit Content

a) Principles and Processes of Monitoring;
b) Principles and Processes of Evaluation; and
c) Guidelines on SDG Reporting.

4.4   Unit 2: Indicators, Baselines and Targets

4.4.1   Unit Description

This unit introduces participants to indicators, baselines and targets. It expounds on the relationship between the three elements and how participants can track progress using them as a reference.

4.4.2   Unit Objectives

By the end of this topic, the participants should be able to:
a) Explain indicators, baselines, targets and Metadata;
b) Describe SDG Indicators.

4.4.3   Unit Content

a) Introduction to indicators
   i. Baseline, Targets and Metadata;
   ii. Types of indicators; and
   iii. Selection criteria.
b) SDG Indicators.

4.5   Unit 3: Data collection and Analysis on SDG Indicators

4.5.1   Unit Description

This unit enables participants to appreciate the process of data collection and analysis and how they apply to tracking of SDG output and outcome indicators.

4.5.2   Unit Objectives

By the end of this topic, the participant should be able to:
a) Define concepts in data collection;
b) Identify sources of data on SDGs;
c) Discuss approaches used in data disaggregation and its importance;
d) Apply data collection tools and methods;

e) Perform basic data analysis and interpretation with reference to SDG metadata; and
f) Demonstrate data presentation methods.

4.5.3   Unit Content

a) Data collection methods;
b) Data Analysis; and
c) Presentation of data.

4.6   Unit 4: Reporting and Dissemination

4.6.1   Unit Description

This unit provides insights on systems applicable in reporting on the SDGs at the county, national and the international level.

4.6.2   Unit Objectives

By the end of this topic, the participant should be able to:
a) Explain the UN SDGs reporting guidelines;
b) Discuss the reporting requirements, formats and templates for both national and county governments;
c) Explain the SDG reporting timelines; and
d) Discuss approaches in disseminating SDGs.

4.6.3   Unit Content

a) UN SDGs reporting guidelines(UN guidelines), formats and templates;
b) Reporting requirements for both national and county governments;
c) Reporting Timelines; and
d) Disseminating SDGs reports.

5.0 REFERENCE MATERIALS

Republic of Kenya (2010) *Constitution of Kenya, Chapter 6, 7, 8 and 11*, Nairobi: Government Press.

Official list of Global Indicators
UN SDGs Reporting guidelines
National SDG Indicator Framework
SDGs Metadata: https://unstats.un.org/sdgs/metadata/
VNR for Kenya

6.0 APPENDIX: SAMPLE TIMETABLE

Table 1:   **Programme Content and Time Allocation**

UNIT	TOPIC	SESSION DETAILS	DURATION (HOURS)
	Program Overview	i) Program Objectives ii) Levelling of Expectations iii) Introductions and Program Contract	1
2.7.1	National Development Goals	i) Historical Background ii) Challenges of National Development iii) Strategies to realise National Development	2
2.7.2	National Development Framework	i) Vision 2030 ii) Medium Plans iii) Sector Plans iv) County Integrated Development Plans v) The Big Four Agenda	2
2.7.3	International Commitments to Development	i) East Africa Agenda 2050 ii) Africa Agenda 2063 iii) Sustainable Development Goals	2
2.7.4	Case for Sustainable Development	i) Appraisal of MDGs ii) Transiting from MDGs to SDGs iii) Sustaining national development	2
2.7.5	Dimensions of sustainable development,	i) Pillars for Sustainable Development ii) Integrating the three pillars of sustainable Development iii) Complexities of integration	2
2.7.6	Linkage to national development agenda,	i) Mapping Vision 2030 to SDGs ii) Mainstreaming SDGs in development frameworks iii) Creating synergy in implementation	2
	Decision Making in Development	i) Planning for development ii) Indicators of Development iii) Sharing information on development	
	Decision Making in Development	iv) Planning for development v) Indicators of Development vi) Sharing information on development	(2 hrs)
2.7.8	Role of Coordinating Ministry and	i) Policy and institutional Framework ii) Facilitating implementation iii) Developing Implementation Work-plans	(2 hrs)

UNIT	TOPIC	SESSION DETAILS		DURATION (HOURS)
	Implementing Agencies	iv)	Managing performance	
	Resource Mobilization	i) ii) iii) iv)	Mapping resources required for development Resource Planning Resource mobilization strategy Developing resource mobilization roadmap	**(2 hrs)**
	Role of Development Partners	i) ii) iii) iv)	Mapping Development Partners Sharing the vision for development Managing the interests of Development Partners Relationship building	**(2 hrs)**
	Capacity building for Implementation	i) ii) iii) iv)	Identifying and categorizing capacity gaps Developing appropriate interventions Evaluating effectiveness Ensuring sustainability of capacity	**(2 hrs)**
	People (Fulfilling Lives)	i) ii) iii) iv)	Components of the **"People"** Thematic Area Targets for the Thematic Area Status Report on the Thematic Area Interventions in place to support the Thematic Area	**(2 hrs)**
	Prosperity (Prosperous Lives)	i) ii) iii) iv)	Components of the **"Prosperity"** Thematic Area Targets for the Thematic Area Status Report on the Thematic Area Interventions in place to support the Thematic Area	**(2 hrs)**
	Planet (Protecting The Planet)	i) i) ii) iii)	Components of the **"Planet"** Thematic Area Targets for the Thematic Area Status Report on the Thematic Area Interventions in place to support the Thematic Area	**(2 hrs)**
	UNIT 5: Peace (Peace, Justice and Strong Institutions)	i) i) ii) iii)	Components of the **"Peace"** Thematic Area Targets for the Thematic Area Status Report on the Thematic Area Interventions in place to support the	**(2 hrs)**

UNIT	TOPIC	SESSION DETAILS	DURATION (HOURS)
		Thematic Area	
	UNIT 6: Partnerships (Partnership For The Goals)	i) Components of the **"Partnerships"** Thematic Area i) Targets for the Thematic Area ii) Status Report on the Thematic Area iii) Interventions in place to support the Thematic Area iv) Linkages with other Thematic Areas	(2 hrs)
	Unit 1:Concepts of Monitoring, Evaluation and Reporting	i) Principles and Processes of Monitoring; ii) Principles and Processes of Evaluation; iii) Principles of SDG Reporting.	(2 hrs)

		i) Introduction to indicators
		ii) Baseline, Targets and Metadata;
		iii) Types of indicators;
		    a) Indicators selection;
		    b) SDG Indicators.
		iv) Global (Tiers)
		v) National (128)
		vi) MTP/CIDP
			(2 hrs)

	UNIT 3: Data Collection and Analysis nn SDG Indicators	i) Introduction to data collection;
		    a) Sources of data;
		    b) Data disaggregation;
		    c) Data collection tools and Methods;
		ii) Data Analysis;
		    a) Approaches to data analysis
		    b) Metadata
		iii) Presentation.
		    a) Visualizations(Graphs, Charts)
		    b) Statistical annex
			(2 hrs)

	UNIT 4: Reporting and Dissemination	i) UN SDGs reporting guidelines; ii) Reporting requirements for both national and county governments; iii) Timelines; a) Progress reports(2 years)	(2 hrs)

UNIT	TOPIC	SESSION DETAILS	DURATION (HOURS)
		b) Voluntary National Reporting (VNR) (4 years- HLPF) iv) Disseminating SDGs reports. a) Stakeholders information needs b) Dissemination plan / approaches	